

Version V1.1 Date of issue: 23/JAN/2024



REF Patient manager

User manual

Distribution mode

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- Environment selection according to difficulty.
- The selection is made directly from a drop-down menu.

According to the difficulty, the length and type of course vary and the display at the right of the screen is changed accordingly.

Driving

- Two types of driving are possible: active or passive.
- The selection is made by simply clicking on the chosen button.

Steering wheel



WARNING

The steering wheel shall be the same as the one configured in the administration settings.

If the selected device is wrong, then the session will not start.

- The selection is made directly from a drop-down menu, select:
 - Thrustmaster GT cockpit 458 for Ferrari 458 steering wheel
 - Thrustmaster for other reference.

Weather

- Used to select the weather
- The selection is made directly from a drop-down menu.

Position

- Used to choose the passenger seat in the car
- The selection is made directly from a drop-down menu.

Schedule

- Used to choose the time of the day
- The selection is made directly from a drop-down menu.

Speed

- The animation speed is adjustable
- Value: 0.10-2.0: factor applied to animation speed. 1.0 corresponds to 100% of animation speed
- Adjustment of the corresponding cursor using the mouse.

Rainfall

- Activates or deactivates rain
- The selection is made by simply clicking on the chosen button.

Body





1 SOFTWARE INTRODUCTION

Virtualis Patient manager software enables practitioners to save patient data, to use Virtualis modules through parameterized sessions, and to store the results of these sessions. Once saved, these sessions can be consulted or displayed in printable reports.

Once the Virtualis Patient manager software has been installed, you'll need to create a practitioner account to access all the features. Various parameters can be configured before starting the first session, such as language, security settings, practitioner profile and so on. A patient must then be created in order to start a session.

The rest of this document contains all the instructions for using the Virtualis Patient manager software.

2 GRAPHICAL INTERFACE PRESENTATION

2.1 HOME PAGE

Once connected, you access to the patient Manager interface:



2.2 PRACTITIONER'S PROFILE







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From this interface, you will be able to modify your personal information as well as your password.

Note: the information entered will be displayed on the header of your reports.

	Your information	
Patient Manager 3.0.11	General information Edit your personnal information.	Personal information
) Home	Patasonof Codgres paramet	Index incompany while displayed on your index is Index in the displayed on your index is Index index
3 Settings		Add a speciality Add +
) Media		Write your signature
AA My profile > Administrator Administrator		0/200
Logout 🚱		Your institute name

2.2.1 Profile image

Fill in your personal data.

Note: This image will be displayed on your reports. It is recommended to use a square image.

▶ Virtualis		
Patient Manager 3.0.11	Your information General information Edt your personnal information.	Personal information
Home	Pasavord Coldgory associat	Inteler information will be applyed on your reports.
Settings Administration Media Media Media Magnetia Administrator Administrator		Specialities Add a speciality Add +
Logout ⊖		Your Institute name

2.2.2 Specialties

Fill in your specialty(ies).

Note: examples will be provided, but if your specialty is not listed, you can still fill it in and press "Add".

Virtuals		
AND NO	Your information	
Patient Manager 3.0.11	General information	Personal information
) Home] Catalogue	Password Codeur passent.	These information will be displayed on your reports.
		Specialities Add a speciality Add +
] Settings		
Administration		& Signature
) Media		The your againstate
AA My profile 3 Administrator Administrator		0/200
Logout 🕞		Your institute name





2.2.3 Institution

Enter the name and address of your practice, center and/or	 Virtualis Patient Manager 3.0.11 	Your information		- (
department.	Home	Esit your personnal information. Password Configure password.	Administrator	
			Specialities Add a speciality Add	+
			∠ Signature Write your signature	Å
	ĝi Settings ⓒ Administration		ta institute Your institute name	
	AA My profile > Administrator Administrator		© tocation Address Zip code City	
	Logout (>			

Note: below is a preview of a PDF report header for practitioner "Administrator Administrator", patient "Patient CP".



Patient: Patient CP

2.3 MEDIA

Media button allows you to discover the Virtualis academy if you have internet connection:



2.4 SETTINGS – STANDARD PARAMETERS

The Settings section is accessible for each practitioner. It offers options to manage the software.





2.4.1 Language and region

Language can be selected from a drop down list.

Depending on your region, you can also pick between two measurement systems: metric or imperial.

Language and region	
Language English	\sim
Language of the softwares.	
Unit Metric	~
Unit system for distances.	

2.4.2 Patient sharing

The sharing settings allow other users to access your patients.

sharin	g space	
S	Share with all practitioners This option makes your patients available to other practitioners. This option is not recommended if the creation of practitioners is activated	
Sha	re all patients with practitioners	
vv v	irtualis VR	



WARNING

Virtualis recommends that you do not share your data or that you do so in a restricted context.

Sharing a patient involves viewing, editing, creating sessions and deleting.



RECOMMENDATION

The "Share with all practitioners" option makes your patients visible to all other accounts in your system. This option is not recommended.

The "Share all patients with practitioners" option allows you to grant access to your patients to a specific account.





2.4.3 Prescriptors

From this interface, you can manage the list of registered pescriptors. The pescriptors, assigned to the patient, will be displayed in the header of the corresponding reports.

Settings		Prescriptors	
\$	Language and region Language, date format and units	Q Search for a prescriptor	Create a new prescriptor 🛛 📯
00	Patient sharing Sharing patients with other practitioners		
Ŷ	Prescriptors Prescriptors informations	You don't have prescript	ors yet
CD	Update Updates and logs	Let's start by creating your first prescri	ptor.

You can create or modify the list of doctors you usually work with. If your list is complete, you will only have to choose the prescribing doctor among the list already established at the time of the creation of the patient file. You can modify this list at any time.

Q Search for a prescriptor		Create a new prescriptor	
To create a new doctor record, click on "Create a new prescriptor".	Qy Prescriptor creation Last name + Add more information	First name Create prescriptor &	
You will then have to fill in the first and last name.	Qr Prescriptor creation Last name	× First name	
You can also add other information if necessary.	Medical ID Address Zip code Specialities Add a speciality	City Add +	
To add this doctor to the list, confirm by clicking on "Create		Create prescriptor 2.	

prescriptor".

It will then be possible to modify or delete the prescriptor by clicking on his name in the list.

2.4.4 Updates

The "updates" tab allows you to access the update options and the history of the software changes.





When updates are available, an orange dot will appear to guide you through the different screens.

A window indicating that updates are available may also appear while using the software.

Click on the blue arrow to access the update menu.

\mathbb{C}	Update Updates and logs		•
S	Updates are available Updates allow you to get new features, and the latest software patches.	×	→

Updates and logs	Updates and logs
Updates found Last research January 30, 2023 at 5:22 PM Install updates • 2	All seems up to date Last research January 30, 2023 at 5:36 PM Check for updates
Software to be updated	

If updates are needed, the concerned software will be displayed below (left image). Otherwise, no action is required (right image).

Note: an Internet connection is required for updates. Contact Virtualis support for more information.

2.5 CATALOGUE



The catalogue menu displays all Virtualis software modules, in alphabetical order, installed or not on your session.

When moving the mouse over each image, the information button is displayed.





Clicking on the inform button provide a description of the module, its version, changes from previous version if appropriate, and the configuration required.



Symbol	Compatible configuration	
VR	Virtual reality = with headset	
0	Leap motion on the headset	
VR	Virtual reality free = without headset	
\Diamond	Static plateform	
Ŋ	Second screen	
\oplus	Steering wheel	
	Motion plateform	





3 PATIENT MANAGEMENT

3.1 PATIENT CREATION

1 - Click on "Create a new patient".	Patient Manager		Welcome, practition	nner	- 0 :
	Catalogue	옷 My patients	G Stands for a particle	orazie z new galanti	
	Image: Settings Image: Imag				

2 - Fill in the name and surname of your patient and click on "Create patient".

Patient creation	tion		×
Last name	First na	me	
 Hide optional information 	ation		
Height			cm X
^{Birth date} jj/mm/aaaa			\times
Man	Woman	Other	×
Doctor			\sim ×
		Create patien	t <u></u> ^+



WARNING

only the first and last name are mandatory. The other data are important because they can be used as pre-configurations by some Virtualis modules. They also allow distinguishing homonyms and to reinforce identity security.



3 - Your patient has been created and will be selected.

You can now access their information and start a new session.

	X My patient	
Patient Manager 3.0.10 Change patient	PA	
PA Patient A	(%)	
Start a session	/ Edt patient	
Protocols	¢ Gender	
) History	🛓 Birth date	
Reports	1 Patient's height	0
	Qr Dector	\sim
	Write a note about my patient	Welcome to your new patient To start working with him, start his first session
		D Start a session
Settings		
Media		
My profile > New User Practitionner		
Longert De		

3.2 PATIENT SELECTION

1 - Click on your patient's name to select them. atient Manage Welcome, practitionner Home Catalogue 0 Note: you can use the search bar as a filter or create a new patient from this menu. Setting Ch Media NP My profile > New User Pro Note: it is possible to search for Q Search for a patient a patient using the search field.



2 - With your patient selected, you can now access their information and start a new session.

nt selected, s their art a new	 Virunit Charge patient A Charge patient A Start a session Start a session Start a session History History Reports 	A My patient PA Patient A W Patient A W Patient A Patient A	Ce Melcome to gour experiment To start working with hurs, start has fast assession
	Settings Media Mypeta , Mypeta , Mypeta , Mypeta , Logout ()-		

3.3 SELECT ANOTHER PATIENT

Through the menu on the left, you can see the name of the selected patient.

If you want to change the patient, just click on "Change patient".

		•
	Patient Manager 3.0.10	
←	Change patient	
Р/	A Patient A	
D	Start a session	
<u>≁</u>	Protocols	
J	History	
<u>ılıl</u>	Reports	



3.4 PATIENT PROFILE

3.4.1 Patient file

When a patient is selected :	Vituali V	My patient PA Patient A	
- His or her name is listed in the left sidebar.	Start a session Protocols History History History	✓ Ext patient Ø Gender ▲ Erst bake 1 Patient's benjit Q: Doctor Q: Doctor	
- A summary appears on the screen.		Write a note about my patient	To start working with him, start his first session
Note: it is possible to find the patient file by clicking on his name in the left bar.	 Retlings Media My pratie > New User Practitionner Logout ⊕ 		

The summary contains an overview of the patient's information, the ability to edit their information, and a comment field.

Note: this information will be used later to preconfigure modules or reports



🗭 Gender	
🛓 Birth date	+
↑ Patient's height	
Q Doctor	
Write a note about my patient	

An overview of the last sessions is also displayed.

It allows accessing the results, to restart a session using the same parameters or to quickly access the reports.







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The last section contains the recently launched modules, if any, and the list of created protocols.

	× My patient	Last sessions	buick launch
Patient Manager 3.0.11	PA	December 5, 2023 MatchingVR 18.92	D New session
PA Patient A	Patient A	MatchingVR 15:30	U Protocols
Start a session	/ Edit patient	AirRaceVR (Head) 1525	Create a report
Protocols	Ø Male	November 24, 2023	Latest modules
3 History	å November 02, 1974 (49 years old)	MatchingVR 10.06	
dd Reports	î 1.65 m	MatchingVR 10.05	
	Q Prescriptor	November 3, 2023	
	Write a note about my patient	AirRaceVR (Head) 1523	MatchingVR
Settings Administration		AirRaceVR (Head)	
🗇 Media		AirRaceVR (Centre of pressure (StaticVR)) 14.59	
AA Administrator Administrator		AirRaceVR (Centre of	AirRaceVR
Logout ₿→		See more	

3.4.2 Prescriptor

A prescriptor can be associated with a patient. This will be displayed in reports.

Note: the list of prescriptors can be modified in the software parameters.

Prescriptor creation		>
Last name	First name	
 Hide optional information 		
Medical ID		
Address		
Zip code	City	
Specialities		
Add a speciality		Add +
	Creat	e prescriptor <u></u> ⊶





4 SESSIONS

A session is a set of information obtained when a module is completed.

It contains:

- Basic data such as date, module name, patient and practitioner.
- Initial parameters: those recorded when the module was launched.
- [®] Final parameters: parameters that may have been modified during the session.
- Results: calculated at the end of the session.

4.1 START A SESSION

There are several ways to start a session:

From the patient file using the "Start a session" button.

(80)	× My patient	
Patient Manager 20.10	PA	
PA Patient A	Patient A	
Start a session	/ Cotpatient	
Protocols	⊈ Gender	
History	A smare	
el Reports	1 Patient's height	
	Qy Dector	°*
	G where a note about my patient.	Welcome to your new portiont To bot running with the start label to bot running The start sectors
Settings		
NP My profile > New User Proctitionner		
Logout 🕀		

From the left panel using the "Start a session" button :

	X My patient	
Patient Manager 3.0.10	РА	
PA Patient A	Patient A	
Start a session	/ Edit patient	
Protocols	🗭 Gender	
History	占 Birth date	
dil Reports	1 Patient's height	
	Q Doctor	
	Write a note about my nation	

* From the history by using the initial or final values of a session already performed.





4.2 SELECT A MODULE

4.2.1 Module list

Once « Start session » button is selected, the installed modules are displayed :



The module selection interface first displays all Virtualis modules. They are first sorted into three categories:

<u>1 - Favorite modules</u>

Selected by the practitioner to always appear at the top of the list of modules.



2 - Installed modules

List of modules detected by the system and corresponding to the module pack present on the station.





3 - Not installed modules

List of modules existing in the Virtualis solution, but which it is not possible to use.

Note: If you are interested in purchasing an additional pack, you can contact the sales department at contact@virtualisvr.com

4.2.2 Module search

There are several methods to search and find a module:

<u>1 - Use the search by pathology</u>

Click on "module selection" next to the search bar.

C), Search	Module choice 🛬
414	E Filter by pathology	

The "module choice" menu allows the user to find the main software indicated according to the chosen objectives. The user selects the tabs corresponding to his or her wishes. By following the tree structure to the end, Virtualis will display the most common programs for the criteria previously defined.



The window will close automatically when it is no longer possible to refine your selection. You can click on "Finish" at any time to validate your choice manually.

If you make a mistake in selecting a criterion, you can go back in the tree structure by pressing "Previous".

The first choice is always the type of session desired: Assessment or Rehabilitation.





Note: the session type is a "label". The labels are used to filter the modules and are displayed above the list.	Devide all filters Mehabilitation × Forvorite modules	Q Search	Module choice 🐹
	*		
It is possible to remove this filter w	vith the cross or the	"Remove all filters" button.	

The following choices allow you to navigate in the pathologies tree.

The search "path" of the pathology is displayed under	Q Search	Module choice 👳
	× Neurology > Motor > Cerebellar syndrom > All	
It is possible to click on an		
element to modify it.	Q Search	Module choice 📚
	\times Neurology \rightarrow Motor \rightarrow Cerebellar syndrom \rightarrow All	
	All	
Ex: by clicking on "Motor", it is	占 Motor	
possible to modify the search	Connitif / nercentive	
to choose "Cognitive /	W cognitir / perceptive	
perceptive".		

This filter can be removed by clicking on the cross on the left or on the "Remove all filters" button.

2 - Enter the name of the module



3 - Use labels

The labels allow you to quickly find a module based on an element or a compatibility.





Example: the label "Sea" Q sea × allows displaying the softwares that have been marked as having a relation with the sea. A Sea Once selected, this filter Q Search displays the relaxation 幸 Filter by pathology software (with a seaside A Sea × environment) and the two maritime simulation software. Note: There are many labels that can be used such as: "StaticVR" which will show software compatible with StaticVR force platforms, "MotionVR" which will show compatible modules or "Secondary Screen" which lists software that can be used for projection on a secondary screen

4.2.3 Favorite modules

rather than in the headset.

A module can be set as a favorite by clicking on the star that appears when the cursor hovers over a module.

Once marked as a favorite, the software will appear in the "Favorite modules" list.





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To remove a module from this list, simply click on the star again.

4.2.4 Information

Additional information about the module can be found by clicking on the information icon.





The information window consists of:

1 - A brief description of the module.

2 - An explanatory video, if available.

3 - The version number of the module.

4 - The list of compatible systems.



BowVR

BowVR is functional rehabilitation software for the Upper limbs, Should and Spine that simulates archery. The software allows the functional exploration of the visual field with appropriate gestural response through a fun activity with programmed levels of difficulty, allowing to increase the field of visual exploration and the adequacy and speed of the gestures.



4.2.5 Tutorials

An explanatory video can be consulted provided that it is available in your display language and that the software can access the internet.

It is generally an extract of a longer video dealing with a pathology or coming from one of our video trainings.



Find all our training videos and tutorials on your Virtualis Customer Area, in the **Resources /** Virtualis Academy tab.



4.3 SETTING

After selecting a module, a settings screen opens. Some settings can be changed before starting the session.

The settings screen is divided into these parts:

👔 🗱 Presets) 🎘 Default settings 🤅	Create a new preset	\sim
Session duration	Controllers	Advanced settings
1min 3min 5min 10min		Trackers
💱 Presets		
O Virtualis presets	Well	
[Equilibre Général] Niveau 5	Horizontal angle	
[Fonctionnel MI] Niveau 5	200°	
[Fonctionnel MI] Niveau 4	Vertical size	
[Fonctionnel MI] Niveau 3	Height	
[Fonctionnel MI] Niveau 2	1.4 m	
[Fonctionnel MI] Niveau 1	Distance 0.6 m	
[Fonctionnel MS] Niveau 5	Balloons size	
[Fonctionnel MS] Niveau 4	100 %	
[Fonctionnel MS] Niveau 3	Wall texture Grey	
[Fonctionnel MS] Niveau 2		
[Fonctionnel MS] Niveau 1		
[Equilibre Général] Niveau 4		
[Dysexecutif] Niveau 5		
[Dysexecutif] Niveau 4		
[Dysexecutif] Niveau 3		
My session Clear all		Start the session

1 - The session duration is the duration of the exercise calculated from the moment the software starts.

Once set, a time indicator will appear next to the program icon.

2 - Presets are saved settings so that you can start a session more quickly. Hovering over a preset with the cursor will adjust the settings to show a preview of the changes.

Click on a preset to apply it, it will then be highlighted until the parameter values are changed manually.



≊ Presets
O Virtualis presets
[Equilibre Général] Niveau 5
[Fonctionnel MI] Niveau 5
[Fonctionnel MI] Niveau 4
[Fonctionnel MI] Niveau 3
[Fonctionnel MI] Niveau 2

Note: It is possible to create a new preset using the "Create New Preset" button at the top of the screen.



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3 - The list of modules displays the software used during the next session. It is possible to chain the software and add breaks (see section Chaining)



4 - The list of parameters shows all the settings of the program. Depending on the program, the number of settings parameters may be more or less important. These parameters are sorted into groups, related to different sections of the program. For the more complex ones, presets or viewers are usually added to simplify their use.

Note: the most used or important settings are usually placed first. It is recommended to start at the top of the screen.

Note: in some cases, and for ease of use, some settings are only accessible if you check the "Advanced settings" box.	Advanced settings Advanced settings Advanced settings Advanced settings Display duration Trap percentage	5.0 s 0 %
--	--	--------------

5 - The start button then launches the selected software and starts the session.

Start a session

Note: you can close this screen and return to the list of modules at any time by pressing the arrow at the top right of your screen.	→ C
	2 m/s Jous path et path

4.4 HISTORY

The history tab allows you to consult the list of sessions performed with a patient. The sessions are classified in chronological order: from the most recent to the oldest.

A session is identified by the name of the module used and the time the session was created. It contains the initial parameters, the final parameters (which may have been modified during the session) and the results.





Note: when a session is finished, the history tab is automatically displayed and the last session selected.



Note: it is possible to add a note in the session data by selecting the "Notes" field. If a note exists, a special symbol will appear in the session list.

4.4.1 Session list

It is possible to apply filters to the list of sessions in order to search for a completed module more quickly.

The first option is the sorting order, allowing you to display the old sessions first.

The second option allows you to select the modules to be displayed and to hide the others.

	ļ₹	Sort by date
		= Filters
January	30, 202	23
Contraction of the second seco	Head- 14:49	eye coordination



4.4.2 Session data

The session data is always preceded by an information banner that allows access to certain additional actions and menus.

Session details 30/01/2023 14:47	7 Head-eye coordination			
	Parameters	Results	Notes	
		noouno		

On the left, three buttons allow you to perform the following actions:

- Delete the session
- Display a graph of the session
- Launch the module in a new session with the default settings.

In the center, three choices of sub-tabs are proposed:

- Session parameters. Selected by default, it allows you to display the list of initial and final parameters and to start a new session using these parameters. The session results allow you to consult the list of results calculated by the software.
- The notes allow you to add and consult comments on the selected session.

4.4.3 Start a session with the previous settings

From the "Settings" sub-tab, it is possible to start a new session using the previous settings.



Note : "Start the session with the initial values" allows you to restart a session with the same settings. "Start session with final values" allows, for example, to continue a session from the parameters recorded at the end of the previous session.





4.4.4 Deletion of session



4.5 CREATE A PRESET

In order to speed up the setting of a software, it is possible to create a custom preset.

On the module settings screen, click on "Create a new preset"

Firtualis.					- 0
Patient Manager 3.0.10	 Presets 2 Default settings Session duration 	Create a new preset			0
Change patient	X 10, 00, (3)	Settings		Advanced settings	
A Patient A		Left	Right	Advanced settings	
	1min 3min 5min 10min 15min	Device			
Start a session	St. Brocote	Controllers	Trackers		
Protocols	O Virtualis presets				
History	Very easy	Difficulty			
eports	Easy	Difficulty			
	Medium	Very easy Easy	Normal Hard Expert		
	Hard				
	Extreme				
Settings	•				
Media					
	My session Clear all				
NUT LA VALUE /					
New User Practitionner					C manufacture

1 - Edit the module parameters.







2 - Enter a name over « Preset name »and an optional description over « Preset description ».

Virtualis			- 0
Patient Manager 20.10 Latent A Image: A session Image: Protocols Image: History Image: Reports	Session duration 10 mm 001 On 5 305 = 15mm 1mm 3mm 5mm 10mm 15mm	Settings Bow Left Right Device Controllers Trackers Difficulty Difficulty Very easy Easy Normal Hard Expert	
🕞 Media	← Cancel		Create a new preset 🐻
NP My profile >	RCVE	Add a pathology +	
New oser Procentionner	Preset description		
Lengut ()			

Note: it is possible to add a pathology in order to associate this preset only to a chosen pathology.

3 - "Create a new preset" button becomes available. Click on it.

The resulting preset will appear in the list of presets under the "User Presets" heading :





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4.6 CHAINING

A chain is a sequence of parameterized modules that allows you to quickly link modules and breaks.

To create a chain, select a module and set the parameters as you wish. This module is displayed at the bottom of your screen.



Add a new module by pressing the "+" icon or a pause with the clock icon. You can choose the length of the pause. Modules are added as they are added in this space.

My see	ssio	n Clea	r all				
03:00	>	00:30	>	03.00	+	Q	0
AirRace		Pause		Head-ey_			

It is possible to change the settings of a module by clicking on it.

Note: to delete all modules and return to zero, press "Clear All".



To delete a module, click on the blue cross.

The time set is displayed at top left.

Note: some modules, especially the assessments, do not have a session length.









AirRace...



VIRTUALIS



The total session time is also displayed below the start button.

After clicking on "Start session", the launch screen appears and the modules start one after the other.

The Virtualis software is blocked during the execution of a session, but it allows you to consult the progress of the chaining of the modules or to stop the session completely if necessary.



4.7 PROTOCOL

A protocol is a sequence of modules with specific presets. They allow keeping a chaining in order to restart a sequence of modules without having to select each module again.



WARNING

Some protocols, proposed by Virtualis, are available directly in the module. These protocols have been arbitrarily created by health professionals to quickly configure a session. They do not constitute an exhaustive session.

4.7.1 Select an existing protocol

Once a patient is selected, existing protocols are available by clicking on « Protocols » button :









The preview images show the modules used in the different protocols.

Once selected, a protocol can always be modified before the session starts.

4.7.2 Create a protocol

There is several means to create a protocol :

From chaining

When you have made a chaining (see 4.6), you car save it as a protocol with floppy disk icon.	the AirRace	Pause Head-ey	+ (
€ Cancel Protocol Protocol description Create protocol @	Y Prests Y Prests Product settings Y Prests	Movement Media Angludae Holding time 5 a Rest time 2 5 Door size 10 Door anglitude 10 Front door anglitude 00°	Speed Speed 0.45 Advanced settings Height offer 0 cm	
	Protocol chaining 0000 0000 0000 > > > 0000 Alface. Paste Heberg.	+ @	Session duration © firm 30s	

You can then choose the name under which your protocol will be saved. If desired, you can also add a description. All presets can be modified on this page.



From Protocols tab



Select the modules and their parameters.

Add a protocol name and, if required, a protocol description to activate the « Create protocol » button :



The new protocol is available :





4.7.3 Modify a protocol

Individual changes

For each selected protocol, the modules can still be modified individually before starting the session. For example changing the session duration of the first module :



And then start the session with the new parameters.

It is also possible to create and/or activate existing presets :

A resta 2 becomenants	 Create a new preset 		0
Session duration			
V 10 00 m	Settings		
	Left		
Inni 3min 5min 10min 15min	Standing		
Presets	Light		
User presets	Hand size		
Ugn		0.80	
y session Course			

Permanent changes

If you want to change your protocol permanently and keep the new settings, it will be necessary to save it again under another name :





	Construction	Constanting and Cons			
		Protocol choining Not the second sec		Session duration O literaturi ins	
 Virtualis 					- 0
Patient Manager			🖙 Protocols		
3.0.10					
PA Patient A		Q. Search		New protocol +	
Start a session				(\$ 0500)	50500
Protocols					
3 History					
ull Reports				N N	9 90
	BowVR C_L&R_VE	BowL&R T VE	Bow L&R E	Mirror L& R S	Ligth Mirror L&R S



5 REPORT

The report tab, accessible from the "Reports" button on the left side of the screen, allows you to visualize the results of one or several sessions in the form of graphs and to export them.

Р/	A Patient A
\triangleright	Start a session
~	Protocols
J	History
<u>III</u>	Reports

5.1 INTERFACE

The "Reports" tab is mainly divided into three parts. Some menus will be displayed as you navigate.



5.2 MODULE CHOICE

The left part "Select a module" allows choosing the module to analyze.

Select a	module	
	Head-eye coordination	

Note: the list of modules is sorted in alphabetical order.





5.3 SESSIONS CHOICE

Once the module is selected, the list of completed sessions appears.

1 - Select a session by clicking on it.

Note: selecting a session in this way will deselect the others.

2 - Select several sessions by clicking on the square on the right.

Note: some modules do not allow multiple sessions to be selected.

5.4 TYPE OF CHART

The type of graph can be changed on the menu to the right of the session selection.

Depending on the software and the data selected, various types of graphs can be displayed or hidden.

For example: the type "Curves" will only be displayed when several sessions are selected.

Some modules, mainly for balance sheets, may also contain special graphics for better data visualization.

5.5 GRAPHICS PRE-CONFIGURATIONS

To simplify operation, some charts offer preset views that are displayed at the bottom of the screen.

These different presets contain groups of parameters and results that may be interesting to compare.



4	Head-eye coord	lination
2 session	n(s) selected	Export to .csv
Unselect	all	
30/01/2	2023	
interest of	Head-eye coordin dr. 14:49 1.2.9	
	Head-eye coordination 14:49 1.2.9	
	Head-eye coordination 14:47 1.2.9	







5.6 CHART OPTIONS

By default, Virtualis offers a pre-configured graph displaying pre-selected parameters and/or results.

By pressing "Graph Options", it is possible to modify the parameters and results displayed and to add a title or a comment.

1 - Add a title that will be displayed before the graphic.

2 - Add a comment that will be displayed under the title.

3 - The more options button allows you to display additional options depending on the graph. In particular, it is possible to change the color palette of the graph.

4 - Select the results and parameters to be displayed on the graph.

Click on "Back" to exit the "options" menu.

Chart options	ŝţ
← Go back	
Properties)
Title	
Comment	
 More options 	
Interpolation	
Color palette	
Include properties	0
Results	
Parameters	
Shape	-
Interval	s —
Horizontal ROM	• +
Vetical ROM	• -

5.7 PREPARATION OF A PDF REPORT

When the configuration of a graph is complete, it is possible to create a PDF report.

Click on the "Add to Report" button at the top right of the screen.

A notification appears on the PDF tab, showing that a graph has been successfully added to the report.

Click on "PDF" to access the exportable report.







1

3

The PDF part is divided into three sections:

- 1 The
- 2 The

3 - PDF

PDF parameters	PA Patient A Start a restion Protocols	Header Anonymize data Simplified header Show patient notes Add a note		Np New user practitionner Head-eye coordination (27/10/2023 09:54)	Patient: Potient A 02/11/1974 (48 pairs old)
displayed graphics	ن History الط Reports و	er 10000 Sessions Show all session notes		20 30	
		Dected charts Dents all B B C C Add a title Add a title			
preview			+ Add a graph		
	Settings Media Mr profile > NP New User Practitionner Logout G+	2			

In the first section, it is possible to add a comment that will be displayed on the PDF just after the header information.

Note: By clicking on "Use patient notes", you can fill this field with the notes written in the patient's file. This action removes the content of the comment field and replaces it with the patient's notes.

It is possible to anonymize the report. In this case, the nominative data will be replaced by unique identifiers in code form :



The "Selected Charts" section shows the charts that will be displayed in the exportable report. It is possible to add several graphs (see section 5.8), to delete them, to modify them (by clicking on the chart picture) or to reorganize them.



5.8 MULTIPLE GRAPHICS ON ONE PDF



+ Add a graph

returns to Edition menu :

Report Edit and visualize reports for Patient A			Edition	PDF	•	
Q Search a module						
Select a module						
BirdVR						
BowVR						
Head-eye coordination						
ReflexVR						
				3		
				0		
		Se	lect at least o	one sessio	on to edit a report	

From the "Edition" menu, it is possible to choose a new graph from any module and add it to the report later. This procedure can be repeated as many times as necessary.



5.9 RECORDING THE REPORT

Once the report is created, it is possible to save it as a PDF file :





From the "PDF" sub-tab, simply click on the "Save as .pdf" button

or

directly on the download button of the preview.

Report Edit and visualize reports for Platient A	Edition PDF
Options	E 6067216c=6922-4101-84(4-5156/8945643 1 / 1 − 89% + I Ø
Header	
Add a note	
Sessions	
Selected charts Delete all	
H Add a title Add a note	BowVR (26/10/2023 17:24) No data
©	20 21
Add a title Add a note	
+ Add a graph	
Save as .pdf	Copyright 7023 United at agric reserved 1/1

5.10PRINTING THE REPORT

Once the report is created, it is also possible to print it directly from the PDF preview.



5.11CSV EXPORT

Exporting multiple sessions in .csv format is a special option contained in the "Edition" menu of the report :



It is possible to export several sessions of the same module by pressing "Export to .csv".

An export window will open to display the table to be exported.





Export to .csv			
🚺 🤮 Anonymize data			
Software name	BowVR		
Software version	1.2.6		
Patient manager version	3.0.10		
Export by	a2a04a7b-1db5-4713-9e4c- 75307574f8f0		
Export date	10/27/2023 10:30:45		
Patient	3576509c-10b3-4070-8c5a- 448c5485eb12		
gender	Male		
birthdate	11/02/1974 01:00:00		
age	48	years old	
pathology			
size	169	cm	
note			

Note: It is possible to anonymize the data in order to replace all nominative data by unique identifiers.

Note: The option "Use comma separator" allows you to adapt to the different software in which the .csv file can be imported. By default, the separator used is the semicolon.

« Download the.csv » open a new window to select the backup location :

← → × ↑ 🛓 > Télécharger	nents		~ C Recl	tercher dans : Téle	Écharg
Organiser 👻 Nouveau dossier					
Accueil	Nom	Modifié le	Туре	Taille	
OneDrive		Aucun élément ne correspond à v	votre recherche.		
📕 Bureau 📌					
🛓 Téléchargements 🧳					
Documents *					
🔀 Images 🧳					
🚱 Musique 🛛 🖈					
Vidéos 📌					
Nom du fichier : exported					
Type : Microsoft Excel Comm	na Separated Values File				



6 ADMINISTRATION

The administrator settings section is only accessible to practitioners with the "administrator" role. It offers different options to manage the software.

You can access and modify them at any time by using the "Administration" tab located on the left side of your screen.

 Vetualis 				- 0	 Venals 	
Patient Manager			(Assessed)		Patient Manager	Admin settings
A		weicome, Adminis	strator		0	Pessivords complexity requirements.
Home					(A) Home	Permissions Pactown rights
() Catalogue	A My patients 0 Last primes and Last primes Last Man Patient Man Patient Million Patient Man Patient	Q investorsament	Contra a vez patient (2)		Catalogue	A Restaurance super lateral A Restaurance super later
🕸 Settings 🔹					S Settings	
Administration					Administration	
Media My polie 3 Administrator Administrator					AA My profile ' Administrator Administrator	
Logout G+					Logout G+	

6.1 PASSWORDS

The password section contains all the security and password management options.

 Virtualit 			Prosous			
	Admi	in settings				
Patient Manager 3.6.10	S Pas	sword words companity requirements.	Unrestricted Your computers data are not protected in the event of industion.	Basic A basic security with a simple password.	Strong Security settings recommended by the GOPR	Maximum The maximum protection to secure your data.
i Kone	 Perr Perr Perr Perr Perr Perr Parr Parr Under Parr Under Under<td>Handbark Hillioner Handbark Handba</td><td></td><td>end manager to share your samples passworth</td><td>orgalint)</td><td>, , , , , , , , , , , , , , , , , , ,</td>	Handbark Hillioner Handbark Handba		end manager to share your samples passworth	orgalint)	, , , , , , , , , , , , , , , , , , ,
 Settings Administration 	•		Therabet, a passeure must contains at	east one special character		C
Media			Password memorization If enabled, new passwords must be diffe	ents from the last three		•
AA Administrator Administrator			Accounts locking If enabled, accounts are blocked after the	ee incorrect connexion attempts		

The first part allows choosing the complexity of the passwords used by the users.









WARNING

The "Unrestricted" preset is not recommended by Virtualis and by the European regulation regarding personal data (GDPR).



WARNING

Virtualis recommends using strong passwords for all accounts.

The 4 complexity configurations have advanced settings by default.

Nevertheless, it is possible to choose a custom configuration depending on the restrictions you wish to apply.

Each option is described and can be enabled/disabled as needed. These options allow for maximum protection of the data stored in Virtualis :

If enabled, a passwor	I rd is required to create an account (rec	ommended on shared computers)
Minimum length		
Minimal length of a p	assword.	
Uppercase & lowerca	ise rd must contains uppercase and lower	case characters
Number If enabled, a passwor	rd must contains at least one number	
Special character If enabled, a passwor	d must contains at least one special c	haracter
Password memorizal If enabled, new passy	tion words must be differents from the last	three
Accounts locking If enabled, accounts a	are blocked after three incorrect conne	xion attempts
Accounts locking If enabled, accounts :	are blocked after three incorrect conne	xion attempts
Accounts locking If enabled, accounts a www. Patient Monager 2019	Are blocked after three incorrect conne Vour information Second Information Second Information	vion attempts Possword
Accounts locking If enabled, accounts : Patient Monger 2019 Home	Vour information Constitution Constitution Constitution Constitution Constitution Constitution	vion attempts Postword Nor parametr
Accounts locking If enabled, accounts a Potient Monoger Bone Catalogue	Vour Information Conset Information	sion attempts Pessivord Person
Accounts locking of enabled, accounts :	Pour information Compare Information Compare Information Compare Information Compare Information Compare Information Compare Information	ston attempts
Accounts locking If enabled, accounts : Potient Monoger 3639 Home Cataloger	tour information Control information	Non attempts
Accounts locking If enabled, accounts a Patient Manager Job 12 Rome Catalogue	tour information Course information Course information Course information Course information Course information Course information	Non attempts Pessword
Accounts locking of enabled, accounts i Putting Manager Name Catalogue	Vour information Comparison Comparison Comparison Comparison	Non attempts Personed
Accounts locking of enabled, accounts - weither accounts - weither accounts - Network - Network - Catalogue	Vourinformation Vourinformation Comparison Comparison Comparison Comparison	xion attempts

Once you have changed your password security settings, you can change your password by clicking on "Change my password" :





The next time a practitioner logs in, if their password settings no longer meet the minimum requirements, they will be asked to create a new password before they can access their data.

Welcome back New	user
practitionner	
For security reasons we need you to change	your password
Password	0
Password confirmation	۵

6.2 PERMISSIONS

This section allows the control of practitioner accounts. Here it is possible to manage user rights. This allows for example to completely restrict the creation of practitioners and patients for standard users (administrators always keep all rights).

 Vetals 				- 0
Patient Manager		Admin settings	Practitioner session	
Home Catalogue	I	Participation Spatial Participation Spatial Participation Spatial Participation Spatial Participation Participati	Backing Registering 30 microse 32 micr	
		Updates, storage and bookup updates antivity importants underschupe Devices Industry, latency wheel anti-loom antel License keyses License keyses License keyses License keyses Log viewer	f mainte dans energien to conte sen accounts por economical of patients are alward with energient Fordinal calculate	
		Data migration importing and exporting data	r Freiden, silves som to charge frei patient's sharing estores Encurse Advan Freiden, silves som to delete a patient's sesson	•
Settings	٠			
Administration				
Media My police) Administrator Administrator Legest Be				
contrast Ca.				

The first setting is the length of time before the automatic disconnection when the account is inactive.





The rest of the settings concern standard user rights.

Practitioners creation If enabled, allows everyone to create new accounts (not recommended if patients are shared with everyone)	
Patients creation If enabled, allows users to create new patients	
Patients deletion If enabled, allows users to delete a patient	
Patients sharing If enabled, allows users to change their patient's sharing options	
Sessions deletion If enabled, allows users to delete a patient's session	

6.3 PRACTITIONERS

This section allows the management of user accounts.







Create a practitioner	
A practitioner is a user of your system ressions for his assigned patients.	m who can perform
Last name Practitioner	
First name BL	
Password	C
Password confirmation	0
 Valid password 	

Select the practitioner to display the configuration options for this user :

It is possible to choose his role: standard or administrator.

His/Her sharing options can be configured to choose how his data will be shared with other practitioners.

Potient Monoger 3.0.30	Password Password comparity requirements	Create practitioner 🔗	F9
Home Catalogue	Armshaning A	😿 han any profiliation (f) methodox (f (f) Profiliant R (f) Profiliant R	
			Sensitive area Request to change Request to change password
Settings Administration	•		Change the password Orange the password to opints the account Change the password
My profile > Administrator			Delate the practitioner Remove the practitioner and twister to pallents to another

Finally, additional actions are available to force him/her to change her password, assign him/her a new password or delete him/her.

ansitive dred	
Request password change At the next connection, the practitioner must change his password	Request to change password
Change the password Change the password to log into the account	Change the password
Delete the practitioner Remove the practitioner and transfer his patients to another	Delete the practitioner



WARNING

Select « Request to change password » or « Change the password » to allow the user to change his/her password at the first connexion.

6.4 PATIENTS

In this tab, you can view the list of patients created by each practitioner.



nals			
< 83>	Admin settings		
Patient Manager 38.10	Password Fasswords complexity recurrenterits	Q. Search for a patient	Create a new patient 🛞
Home Catalogue	Pressance Pressence Pressence	Advantumer / Advantumer Monome Monome Monome A Resettion A Resettion	
Settings Administration Media My poster 1 Administration		R the patients found	
a store by by by by service of			

You can also determine the sharing options for each patient.

When a patient is selected, a settings window appears.

PA	Patient A				Merge with 🎾	
Edit th Edit the d	e patient ifferent information of	of you	ur patient			
Practitione	er owner		Patient sl	harin	g	
NP Pro	actitionner New User	~			8	
â			Cancel		Save modifications	

It is possible to assign the patient to another practitioner, set its sharing options, merge it with another patient or delete it.

6.4.1 Assign patients to another practitioner

PA Patient A		Merge with	۴		ΡΑ	Patient A			Merge with &
Edit the patient Edit the different information of you	ır patient			E F	Edit the d Practitione	e patient ifferent information er owner actitionner New Use	of your pati	ent Patient sha	PE 8
NP Practitionner New User V	Patient sharing	? +		Q Se	arch Adminis	trator Administrato	r	el	Save modifications
)			РВ	BL Pract	titioner			
Û	Cancel Sa	ave modificatio	ons	NP	practitio	onner New user			
				PE	EC Prac	titionner			



Version V1.1 Date of issue: 23/JAN/2024

Edit the	patient			
Edit the dif	ferent informat	tion of your patient		
Practitioner	owner	Patient s	haring	
AA Adn	ninistrator	~	PE 28	
Adn	ninistrator			
Change c You are abour visibility with NP →	of owner ut to change the o hin the application	owner of the patient, this on as well as modify and d	one will be able to manage its elete it Cancel the change of owner	r

	Q Search for a patient		Create a new patient X+
	MP Mon Patient	PA Patient A	
РВ	Practitioner BL	\square	
,	옷 No patients found		
NP	New user practitionner		
	PJ Patient JMG		
PE	Practitionner EC		
	8 No patients found		

6.4.2 Patient sharing

PA Patient A Merge with \$= Edit the patient
Practitioner owner Practitioner owner Patient sharing Patient
Sharing with practitioners AA Administrator Administrator PB Practitioner BL PE Practitioner EC
When logging as Practitionner EC, Patient A is available: Welcome, EC
Q. Search for a patient. Create a new patient

6.4.3 Merge patients

Note: merging two patient records allows, in case of duplication, for example, to group all the sessions performed on the same patient.

On the merge screen, the patient selected on the right will be deleted, and his sessions will be transferred to the patient on the left.





Version V1.1 Date of issue: 23/JAN/2024

PA Patient A Merge with & Edit the patient Edit the different information of your patient	Merge with PA Patient A ←
Practitioner owner Patient sharing	Cancel Merge patients
Cancel Save modifications Merge with	Merge with
Parisan -	
PA Patient A ← Patient ∨ 0, Filter	PA Patient A ← Patient JMG ✓
Patient JMG	October 27, 2023 at 09:02 AM Last backup creation
Mon Patient	Generate a backup
	Cancel Merge patients

6.4.4 Delete patient

PJ Patient JMG	Merge with 😵	
Edit the patient Edit the different information of your Practitioner owner NP Practitionner New User ~	Patient sharing	Delete patient JMG Patient By deleting the patient, you will lose all their data and sessions. Please confirm the deletion Cancel Delete the patient
	Cancel Save modifications	

6.5 UPDATES, STORAGE AND BACKUP

This section allows to manage updates, set update options, manage data storage and backup.



6.5.1 Updates

Admin settings					
Password Password representation	Updates and logs				
Permission Permission Provide and the second	updates found Lad instante October 27, 2027 at 422 PM		hall updates • 3	Searching for updates	
Sample To prove type					
Updates, stratige and as points stratige to	Automatic updates If enabled, updates are performed automatically once a week				
C Determine the set of	Manual updates if enabled, all users are allowed to perform updates manually		۲		
Log viewer Software event toppog	Softwares				
Data migration Insection and execution one	Softwares location C/Virtualis/Software				
	Add a software location		E Add		
	Software installation folder.				
	See uninstalled modules if enabled, display uninstalled modules in the module list				
	Backup				
	Backup overview				
	1,38 Mo Total backup starage	October 27, 2023 Last backup creation	0.28 Mo Average backup storage		
In addition to the coarch for	the debes and laws				
in addition to the search for	Opdates and logs				
updates already presented in the standard settings section, there are several options for	All seems up to date Last research October 27, 2023 at -	4:54 PM		Check for updates	
configuring the behavior of the	Automatic updates If enabled, updates are performed automatically of	once a week			D
software with respect to the update utility.	Manual updates If enabled, all users are allowed to perform update	es manually			D

It is possible to disable the automatic search for updates and even prohibit standard users from launching a manual search.

6.5.2 Software

The software settings allow to change the folder where the	Softwares location C:/Virtualis/Software Add a software location Software installation folder.		
modules are saved. Multiple folders can be saved.	C:/Virtualis/Software Add a software location Software installation folder.	۵	Add
	See uninstalled modules If enabled, display uninstalled modules in the module list		

There is also an option to hide the uninstalled modules and thus display only the usable modules.

6.5.3 Backup

This section allows the backup management in terms of frequency, lifetime end location.

There are several ways of creating data backups:

* The first, manual option is to click on "Generate backup". This will create a backup file.

The second option is to use automatic backup. By default, a daily backup is performed, and each backup is retained for 30 days.

Finally, the list of completed backups allows you to view them, delete them or open the compressed file using the arrow.

It is also possible to change the folder in which data will be saved.

B Backup overview					
I.38 Mo	0	ctober	27, 2023		0.28 Mo
				Generate a backup	Export a backup 🚯
C Automatic backup					•
Badeg trepancy Every day			Packap Metime 1 month		
Backup path					Update backup path
Backup list					C Refresh list
Ctober 27, 2023					-
October 26, 2023					-
October 24, 2023					н
October 9, 2023					-
September 29, 2023 9r29/2023, 317 PM					-
ata					
Interneting Miller C:\Users\\Virtualis\AppData\	LocalLow/Virtualis/VirtualisData				0

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Note : this option also lets you share your backup folder between several computers or sessions.

Note : To recover a backup, please contact Virtualis.

6.6 DEVICES

This section allows to tell the system which hardware is connected to virtual reality.



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Automatically limit the dynamic platform vertical movement to avoid patient's injuries.

Ceiling height

cm

228

du renvoi introuvable.).





WARNING

This option prevents the patient from touching the ceiling by clamping the platform.

6.7 LICENSE KEYS

This section allows to manage the Virtualis license key installed on the system.

The detected license key is displayed along with the list of module packs it activates.



An option also allows you to open the license manager in order to modify the key when purchasing a new license pack, for example.

Open license manager



6.8 REGISTER VIEWER

The registry viewer contains the software event log. These daily logs record every important action performed by users.



Log viewer						
🔲 January 31, 2023	🛱 January 31, 2023					
📮 January 30, 2023	log	10h39:51	Update GPv2 file settings			
	log	10h37:04	Update GPv2 file settings			
	error	10h36:01	Unable to save device settings			
	log	10h25:59	Practitioner 6506e2ad-4171-46e8-b869-a2c156fe8deb has logged in			
	log	10h25:54	Practitioner 6506e2ad-4171-46e8-b869-a2c156fe8deb has done 1 trial			
	audit	10h25:48	[MAIN] Main window ready to show 2.49s			
	audit	10h25:48	[MAIN] GP Loaded 1.655s			
	log	10h25:48	ioModule server running			

These data do not contain any confidential or nominative data and are kept for an indefinite period.

Note: it is possible to delete these event logs by contacting Virtualis.

6.9 DATA TRANSFER

Data transfer is a feature that allows to import or export patients and sessions **to another Virtualis system** (a second workstation, for example).

e that ort You can transfer your patients' medical information from one patient management to another. This may be necessary when changing from one medical facility to another. Import data



WARNING

This feature should only be used in exceptional cases, as there is a risk of data corruption.



6.9.1 Export data

On the right side, select the patient(s) to export :

← Go back	Q Search
Patient exportation	PA Pasient A
Merge patients Merge exported patients into one. Useful for exporting only sessions.	PJ Patient JMG MP Mon Patient
All the your patients anonymous during export	
Expiration date Make the export file unurable after a certain time.	
Protect with password Using a password is recommended to protect your data in case of theft.	
Export data	

1. All patients with data



then his/her sessions

When selecting a patient, by default, all sessions are selected





excluded by clicking on the blue cross

Or

unselected the « Select all sessions » buttons and select the



appropriate sessions

2. Or patients to be exported

← Go back	Q Search		
Patient exportation	× 🔾	Select all sessions	
	PA Patient A	Reflex/R October 26, 2023	
Merge patients Merge exported patients into one. Useful for exporting only sessions.	PJ Patient JMG MP Mon Patient	BrowVe October 20, 2023 BowVR October 25, 2023 Gold Head-eye coordination October 27, 2023	
Export anonymoulty Image: Second		Bow/R October 27,2023 Cervical Range of Motion October 27,2023	
		BowVR October 27, 2023 BowVR October 27, 2023 BowVR October 27, 2023	
		@ BowVR October 27, 2023 @ BowVR October 27, 2023 @ BowVR October 27, 2023	
		Image: BowVR October 27, 2023 Image: BowVR October 27, 2023	
Export data			

then his/her sessions

« Select all sessions » buttons and unselect unappropriate session if applicable

or

select the appropriate sessions :

← Go back	Q Search		
Patient exportation	* •	Select all sessions	
	PA Patient A	SeffexVR October 26, 2023	
Merge patients Merge exported patients into one. Useful for exporting only	PJ Patient JMG	Image: Second	
All Anonymously Make your patients anonymous during export		Cervical Range of Motion October 27, 2023	
Expiration date Make the export life unusable after a certain time Model with password By the exemption of the protect your data is case of the time.		Image: Second	
		BowVR October 27, 2023	
		BowVR October 27, 2023	
Export data			

The search function allows you to sort patients and display the patient you are looking for at the top of the list.





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On the left side, select export options :

- To merge patients to export only the sessions into one, or
 to make the patients anonymous
 to protect the exported file
- correct the exported file
 cexpiration date (date
 can be modified from
 calendar)
 password (automatically
 generated, can be
 regenerated or copied.
 It can also be modified
 by clicking on the lock
 button)

Once all setting are appropriate, click on the "Export data" button

Then select the appropriate location for recording

← Go back	Q Search		
OP 00 Patient exportation	* 🔘	Select all sessions	
	PA Patient A	🛛 🕑 🔝 ReflexVR October 26, 2023	
Mega patients Image: Section Control Image: Control <td< th=""><th>PJ Patient JMG MP Mon Patient</th><th>Image: Second Second</th><th></th></td<>	PJ Patient JMG MP Mon Patient	Image: Second	



6.9.2 Import data

The "Import data" button allows to retrieve an exported file to integrate patients and sessions into the software.



RECOMMENDATION

Before importing, it is recommended to generate a backup of your data.





Once clicking on « Import dat », select the appropriate file

Patient migration



Once selected, the following window appears :



The « i » button displays the content of the file



Once the file selected







Automatic propose 🗶

• & New

- 2 choices are available :
 - Import the data in a new patient or
 - Merge the data with an existing patient



Patients Sessions

🕑 🔂 1 Sessio

0

Merge with

October 31, 2023 at 09:32 AN

1. New patient choice

Select « Edit patient » to complete the creation information



Once information completed, save





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The new patient is available

Then Import data



Once importation is complete, the data is available in the new patient

X My patient Last sessions Quick bounch	
Allefet Manager 13.327 Deter 13.327 Deter 13.327 Deter 13.327 C Carpo print C C Carpo print C Carpo prin	a report
Po Parlent DG Referrit DG REfe	
D Start a session / Empired	
Protocols Protocols Protocols Protocols	
Itilitory à Ottober 20, 1937 (Wyears old)	
Lie Reports 2 1.55 m	
Qr bootw	
(B) With a network of my patient	
§ Settings	
⊘ Administration	
Dy Media	
Administrator Administrator	
Logout (}+	

2. Merge choice





Select the patient



Once importation is complete, the data is available in selected patient

	× My patient	Last sessions	Quick lounch
Patient Manager 30.35 Charge patient	PJ Patient JMG	October 26, 2023	New session Protocols Let modules
PJ Patient JMG	1	16.20	
Protocols	¢ ⁷ Male		278 2 2 2
History	January 08, 1948 (75 years old)		ReflexvR
Las Reports	1 1.65 m		
	Q Doctor		
	Write a note shout my safest		
iĝi Settings d			
NP Ny profile > New User Practitionner		(B) 544 min	
Logout 🕀		gp dee ma	

